

Emergency Management Training & Specialist Services

SCHEDULED DATES FOR JANUARY – JUNE 2025 WINDHOEK

COURSE	DURATION	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
BASIC FIRE FIGHTING [INDUSTRIAL]	1 DAY 08:00 – 15:00	17.01.2025 24.01.2025 31.01.2025	07.02.2025 14.02.2025 21.02.2025 28.02.2025	07.03.2025 14.03.2025 28.03.2025	04.04.2025 11.04.2025 25.04.2025 30.04.2025	02.05.2025 16.05.2025 23.05.2025 30.05.2025	06.06.2025 13.06.2025 20.06.2025 27.06.2025
HEALTH AND SAFETY REPRESENTATIVE	2 DAYS 08:00 – 16:00	21-22.01.2025	11-12.02.2025	11-12.03.2025	07-08.04.2025	20-21.05.2025	10-11.06.2025
FIRST AID CLASS A	2 - 3 DAYS 08:00 – 16:00	14-16.01.2025 28-30.01.2025	04-06.02.2025 18-20.02.2025	04-06.03.2025 25-27.03.2025	01-03.04.2025 15-17.04.2025	07-09.05.2025 13-15.05.2025	03-05.06.2025 17-19.06.2025
FIRST AID REFRESHER [CLASS A]	1 DAY 08:00 – 16:00	13.01.2025 20.01.2025 27.01.2025	03.02.2025 10.02.2025 17.02.2025 24.02.2025	03.03.2025 10.03.2025 17.03.2025 24.03.2025	14.04.2025 28.04.2025	06.05.2025 12.05.2025 19.05.2025 27.05.2025	02.06.2025 09.06.2025 16.06.2025 23.06.2025
BASIC FIRST AID	1 DAY 08:00 – 16:00	13.01.2025 20.01.2025 27.01.2025	03.02.2025 10.02.2025 17.02.2025 24.02.2025	03.03.2025 10.03.2025 17.03.2025 24.03.2025 31.03.2025	14.04.2025 28.04.2025	06.05.2025 12.05.2025 19.05.2025 27.05.2025	02.06.2025 09.06.2025 16.06.2025 23.06.2025
FIRST AID IN CHILDREN [BASIC]	1 DAY 08:00 – 16:00	31.01.2025	13.02.2025 27.02.2025	20.03.2025 31.03.2025	23.04.2025	22.05.2025	12.06.2025 26.06.2025
COURSE	DURATION						
WORKING @ HEIGHTS LEVEL1	1 DAY 08:00 – 16:00	29.01.2025	25.02.2025	18.03.2025	09.04.2025	27.05.2025	24.06.2025
WORKING @ HEIGHTS LEVEL2	2 DAYS 08:00 – 16:00	30.01.2025	26.02.2025	19.03.2025	10.04.2025	28.05.2025	25.06.2025

Class commences 08:00 (*participant will not be allowed to enter classroom after 08:30*)

It is required that you bring along the following on the first day:

- Your own stationary (Black Pen)
- ID Document

Dress code:

Casual; keeping in mind we will be doing clinical skills on the floor, using students (you) as patients. It is therefore recommended that you do not dress in short skirts, short pants, low neck tops or cloths that sits too tight. *We are looking forward seeing you on the course and should you have any further enquiries, please do not hesitate to contact us.*

EMTSS RESCHEDULING AND CANCELLATION POLICY

With reference to the above-mentioned, please take note of the following terms and conditions regarding the cancellation and rescheduling of training:

1. With each booking, a Delegate Form is completed to identify which of your employees will be attending a particular training course. Should you require substitutions of attendees to be made, you may contact us to do so at any time prior to the date of the training.
2. Cancellation and/or reschedule requests must be received by EMTSS in writing no later than 7 (seven) workdays prior to the course date. It is your responsibility to ensure that EMTSS receives your request.
3. If the cancellation request is received 7 (seven) workdays prior to the training date, you will receive a full refund of the course fee.
4. Cancellations made less than 7 (seven) workdays prior to the course date or failure to appear for the training session, will result in forfeiture of the entire course fee.
5. EMTSS reserves the right to cancel or reschedule training sessions at any time due to unforeseen circumstances beyond our control or due to inadequate booking requests. Should training sessions be cancelled, you will be entitled to a full refund of your course fee.
6. If EMTSS cancels a training session, you will be notified per email 3 (three) workdays prior to the course date, so please be sure to provide a valid and frequently monitored email address.